

MINUTES City of Stamping Ground

Date: March 5, 2024 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Keith Murphy

Police Commissioner: Jennifer Jones

Economic Development Commissioner: David Clark

Public Works' / Parks Commissioner: Kendra Murphy

Streets' Commissioner: Billy Swartz

Police Chief: Don Whitlock, Officer John Giles

Fire Chief: Robert Hendricks ; **Asst. Fire Chief:** Richard Peddicord

Attorney: Joe Hoffman

Financial Consultant: Melissa Bayer

City Clerk: Michelle Randolph & Reda Conn (minutes)

Commissioners Absent: Mayor Murphy and Commissioner Kendra Murphy

Opening: Call – to – Order *Pledge: Keith Murphy & Prayer: David Clark*

- Agenda:** **1- Citizen Concerns, 2- New Business, 3- Unfinished Business,**
4- Department Reports, 5-Approval of Feb. Financials, -6 Approval of Feb. Minutes,
7- Executive Session [Tentative], -8 Closing Remarks, 9- Meeting Adjourns

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
<p align="center">-1- Citizens' Concerns</p>	<p>➤ A Stamping Ground citizen discussed storm drain issue on Poe Ct again. This home is new to him as of Sept 2023. Commissioner Swartz said that he went to the location and could not find where the drain begins or where the run-off is coming from. He also said that the citizen sent him a video of the issue. Attorney Hoffman advised the citizen to call the developer. Commissioner Clark added that they should get the developer, GMWSS, and as many people as possible involved to work together to resolve the issue as quickly as possible. They may need a comprehensive plan for the whole neighborhood. He also suggested they contact Planning & Zoning.</p> <p>➤ Bobby Greer asked if the Church of God (on Locus Fork) could put up a flag/banner only during services on Sundays and Wednesdays to help direct people to their church. He brought the flag in to show the size of it.</p> <p align="center">Motion by <u>Commissioner Swartz</u>, 2nd by <u>Commissioner Clark</u> to allow the Church of God to display a Welcome flag on the corner of Main Street and Locus Fork in accordance to the ordinance.</p>	<p align="center">Motion Passed 3 - 0</p>
<p align="center">-2-</p>	<p align="center">NEW BUSINESS</p>	
<p>Municipal Road Aid</p>	<p>Motion by <u>Commissioner Jones</u>, 2nd by <u>Commissioner Clark</u> to not participate in Municipal Road Aid</p>	<p align="center">Motion Passed 3 - 0</p>

**CPA's
Quarterly
Financials**

- Melissa reviewed the budget ordinance and suggested creating a budget for health insurance. Budget is on track.

-3-

UNFINISHED BUSINESS

**2nd Reading
Annexation
Ordinance
Mullins
Property**

- The first reading of this ordinance was February 6, 2024. **Attorney Hoffman** read the second reading of the Mullins Property Annexation Ordinance Summary. Harold Simms, Mullins's attorney, was present for both readings.

**Motion
Passed
3 Yes
0 No**

Motion by Commissioner Swartz, 2nd by Commissioner Clark to accept the second reading of the Mullins Property Annexation Ordinance # 2024-002 as read.

**2nd Reading
Zone Change
Ordinance
Mullins
Property**

- **Attorney Hoffman** read the second reading of the Mullins Property Zone Change Ordinance.

**Motion
Passed
3 Yes
0 No**

Motion by Commissioner Clark, 2nd by Commissioner Jones to approve the zone change Ordinance # 2024-003.

-4-

DEPARTMENT REPORTS

**POLICE
DEPT.
Chief Don
Whitlock**

- Chief Whitlock reported the following:
 - Contacted Mr. Vest about getting an estimate for moving the fire escape, at the back of City Hall, to prepare for the Police Department car port to be built.
 - He was still working on the SRO contract. Asked the school for access to cameras.
 - Attended an online SRO training. He reported that Tennessee gets about \$200 million for SRO, while Kentucky only gets about \$20 million. He also said that kids have found a way to use their phones to get into the keypads that grant access to buildings.
 - There is a scheduled Resource Officer training in September for Chief Don Whitlock. He will get Officer Giles signed up as soon as there is an opening.
- John reported both he and Chief Whitlock had tested the Raven devices multiple times. It is very accurate. They stated they were trying to work on covering all areas in town, as they found some spots it didn't reach very well due to the layout of the land. They asked Flock to install 5 more Raven devices. This was no extra cost.
- The Police Department used Flock cameras to help find the missing girl from Owen County.

FIRE DEPT. Chief Robert Hendricks	<p>➤ Chief Hendricks reported:</p> <ul style="list-style-type: none"> ○ The Fire Department received a check for about \$20,000 from the insurance company to repair the department’s roof that was damaged from the wind. Will need a final estimate from Popp before they can begin repairs. ○ Popp had begun preparing the spot to put the concrete pad for the generator. ○ Three firefighters received training. They learned how to use the multi-gas meter app on a phone to use during training, instead of using the gas meters they use in the field. ○ Still needed to get estimate from Popp before beginning repairs to Fire Department roof. ○ Chief Hendricks requested approval to purchase turnout gear. 	Motion Passed <u>3 Yes</u> <u>0 No</u>
Motion by <u>Commissioner Swartz</u>, 2nd by <u>Commissioner Jones</u> to purchase the Fire Department’s turnout gear at a cost of \$11,063.00.		
ECON. DEV. David Clark	<p>Commissioner Clark stated that he is still staying in contact with what the owner may or may not be doing with the old grocery store.</p> <p>➤ He also reminded the Commission that Business Appreciation Month is May.</p>	
PARKS Kendra Murphy	<p>➤ None</p>	
STREETS Billy Swartz	<p>➤ Citizen mentioned the patch in the road close to her house was becoming an issue again. Commissioner Swartz said he would look into getting it repaired.</p>	
<p style="text-align: center;">-5-</p> Approve Financials	Motion by <u>Commissioner Clark</u>, 2nd by <u>Commissioner Jones</u> to approve the February 2024 Financials.	Motion Passed <u>3 Yes</u> <u>0 No</u>
<p style="text-align: center;">-5-</p> Approval of 2/20/2024 Minutes	Motion by <u>Commissioner Clark</u>, 2nd by <u>Commissioner Jones</u> to approve the February 20, 2024 Minutes. Corrections: <u>None</u>	Motion Passed <u>3 Yes</u> <u>0 No</u>
<p style="text-align: center;">-6-</p> Executive Session	<p>➤ None</p>	

<p>-7- Closing Remarks</p>	<p>➤ None</p>
<p>-8- Meeting Adjourns at <u>7:05</u> p.m.</p>	<p>Motion by <u>Commissioner Swartz</u>, 2nd by <u>Commissioner Clark</u> to <u>adjourn.</u></p> <p style="text-align: right;">Motion Passed 3 - 0</p>

Meeting Minutes will be approved at the March 19th Meeting.

Mayor

City Clerk