

MINUTES City of Stamping Ground

Date: July 16, 2024 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

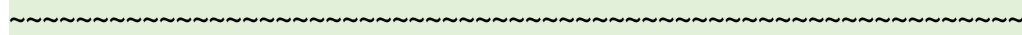
- Mayor:** Keith Murphy
Police Commissioner: Jennifer Jones
Economic Development Commissioner: David Clark
Public Works' / Parks Commissioner: Kendra Murphy
Streets' Commissioner: Billy Swartz
Police Chief: Don Whitlock, Asst. Chief John Giles
Fire Chief: Robert Hendricks
Attorney: Joe Hoffman
Financial Consultant: Melissa Bayer
City Clerk: Reda Conn (minutes)
Commissioners Absent: Everyone present

Opening: Call – to – Order *Pledge: Keith Murphy & Prayer: David Clark*

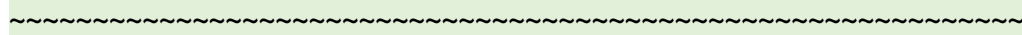
Agenda: **1- Citizen Concerns, 2- New Business, 3- Unfinished Business, 4- Department Reports, 5-Approval of May Financials, -6 Approval of May 21 Minutes, 7- Executive Session [Tentative], -8 Closing Remarks, 9- Meeting Adjourns**

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-1- Citizens' Concerns	A couple from Elk Drive voiced their concern about the neighbor's trees blocking the area where they keep their camper. The gentleman said he couldn't get his camper out from its parking area. His wife mentioned that part of a sectional had been by the street on Springview Drive for several months and asked how to handle it. Attorney Hoffman said that Code Enforcement is paid to handle these situations. The gentleman is interested in purchasing lots by the Industrial Park, but the owner will only sell the building. There was a discussion about business expansion being an issue.	
-2-	NO NEW BUSINESS	
-3-	UNFINISHED BUSINESS	
Buffalo Springs Initiative	Sarah said that the last meeting turned into a train wreck, so she shared some positive comments people made about living in Stamping Ground. She also reiterated that she is not gaining anything by wanting to volunteer to write grants for the city. ** The Initiative Volunteer Agreement written by Attorney Hoffman was shared and discussed. There was also a discussion about the original use of Buffalo Square. It was also asked by another citizen if it would be possible to sell Buffalo Square to someone. Copies of the Initiative were made and given to those citizens interested. A lengthy discussion followed. Attorney Hoffman asked Sarah if she was ready to volunteer and sign the written agreement and have the Commission vote. She replied that she would	

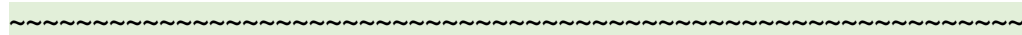
like her attorney to look at and approve it before signing. The Commission said that this was acceptable.



Flock Cameras *Asst. Police Chief Giles* reported that he had been in contact with the people at Flock. He said that the city should have a contract to present at the August 6 meeting. The Ravens have been removed apart from one, which will be removed. They agreed to replace the Raven with cameras. He and Police Commissioner Jones are wanting the Commission to consider the quarterly payment to be made from the General Fund instead of the PD account.



Waste Removal *Mayor Murphy* said that whoever gets the waste removal contract will be required to bill each household individually for trash service, and they can choose to not pay for a recycling bin. The city clerk said that the ad for bids will run Friday Aug 19th and 26th. in the News-Graphic.



Personnel Handbook Update *Commissioner Jones* reported the following: ****** She had compared our city's personnel policy with Georgetown's. There is quite a difference. She mainly focused on vacation days and sick days. She also said that the pages from our personnel handbook had several of the same pages multiple times and made it confusing. *Attorney Hoffman* asked Reda to get the handbook for him. He noted that there were pages missing from it. *Reda* replied that it was the only one she found and that it was like that when she found it. *Attorney Hoffman* said he thought he had an original copy at his office and would locate it. *Commissioner Jones* added that she would like to include 2 personal days for each full-time employee and consider a new hire's previous years served. The last item discussed was a budget sheet for the PD. Reda said she's working on one for both the PD and the FD that will show all vendor's paid and how much. It will also keep a running total spent and money remaining in the budget.

DEPARTMENT REPORTS

POLICE DEPT.
Chief Don Whitlock

Nothing currently.

FIRE DEPT.
Chief Robert Hendricks

Chief Hendricks reported that Captain John Hobbs of the SGVFD had a nicely written article about him in the News-Graphic. He could possibly start EMT training for local fire fighters. **Chief Hendricks** said that Hobbs is very knowledgeable

ECON. DEV.
David Clark

Commissioner Clark said that he had spoken with Mr. Patel concerning the strip of grass behind the post office. Patel said that the fire department could use it. He might possibly sell it to the city.

PUBLIC WORKS' / PARKS Kendra Murphy	Nothing currently	
STREETS Billy Swartz	Nothing currently	
-5- Approve Financials June, 2024	Motion by <u>Commissioner Swartz, 2nd by Commissioner Clark to approve the June 2024 Financials.</u>	Motion <u>5-Y 0-N</u> Passed
-5- Approval of July 2 nd & 5 th 2024 Minutes	Motion by <u>Commissioner Swartz, 2nd by Commissioner Clark to approve the July 2, 2024 Minutes.</u> Motion by <u>Commissioner Clark, 2nd by Commissioner Swartz to approve the July 2, 2024 Minutes.</u>	Motion <u>5-Y 0-N</u> Passed Motion <u>5-Y 0-N</u> Passed
-6- Executive Session	No Executive Session	
-7- Closing Remarks	None currently	
-8- Meeting Adjourns at <u>7:25</u> p.m.	Motion by <u>Mayor Murphy, 2nd by Commissioner Kendra Murphy to adjourn.</u>	Motion <u>5-Y 0-N</u> Passed

Meeting Minutes will be approved at the August 6, 2024 Meeting.

Mayor

City Clerk