

REGULAR MEETING MINUTES City of Stamping Ground

Date: June 24, 2025 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Jennifer Jones
Police Commissioner: Jennifer Jones
Economic Development Commissioner: Cody Meadows
Public Works' / Parks Commissioner: Ken Koger
Streets' Commissioner: Pro Tem Dale Perry
Fire Commissioner: Dale Perry
Police Chief: Don Whitlock, **Asst. Police Chief:** John Giles
Fire Chief: Robert Hendricks ; **Asst. Fire Chief:** Andrew Tackett
Attorney: Joe Hoffman
Financial Consultant: Melissa Bayer
City Clerk: Michelle Randolph
Minutes By: Michelle Randolph

Personnel Not Present: Melissa Bayer, Andrew Tackett

Opening: Call – to – Order 1- Pledge 2- Invocation 3- Roll Call
- Public Concerns, 4- Approval of June 12, 2025 Minutes, 5- Consent Calendar ,
6- Department Reports, 7- Approval of April & May 2025 Finances 8- Unfinished
Business 9- Announcements, 10- Adjourn

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
<p align="center">--</p> <p>Public Concerns</p>	<ul style="list-style-type: none"> ➤ Janice Wise with Buffalo Gals, wanted to ensure it was ok that they used fake flowers in the barrels on the sidewalks. ➤ Nick Franchino requested to use Buffalo Square to sell honey and eggs. He agreed to set up with the Farmer's Market. ➤ Attorney Zach Osborne introduced himself and stayed to observe. 	
<p align="center">-4- APPROVAL OF MINUTES</p>		
<p>Approval of June 12, 2025 Minutes</p>	<p>Motion by Mayor Jones, 2nd by Commissioner Perry to approve June 12, 2025 minutes once the 3 requested corrections are made.</p> <p>Commissioner Meadows abstained from the vote.</p>	<p align="center">Vote 4 – 0 P</p>
<p align="center">-5- CONSENT CALENDAR</p>		
<p>Consent Calendar</p>	<p>➤ None</p>	

DEPARTMENT REPORTS

POLICE DEPT.
Chief Don Whitlock and Commissioner Jennifer Jones

- **Asst. Police Chief Giles** reported:
 - They will have a Last Call for Don Whitlock on Monday June 30th around 5pm at City Hall.

FIRE DEPT.
Chief Robert Hendricks and Commissioner Dale Perry

- **Fire Chief Hendricks** reported:
 - They had 13 runs in the month of June.
 - Asked for the training center to be mowed as was agreed on contract.
 - The Fire Dept. building roof is leaking.
 - Will report to insurance.

PUBLIC WORKS'
Commissioner Ken Koger

- **Commissioner Koger** reported:
 - Created a PayPal account for the bricks and turned it over to Finance & Administration.

STREETS
Mayor Pro Tem / Commissioner Dale Perry

- **Commissioner Perry** reported:
 - He and the Asst. City Clerk looked at the KU street light bill. He'd like to get the light bulbs changed in the street lights to hopefully lower the KU bill.
 - **Commissioner Meadows** asked if we could turn off the school flashing lights. We will look into it.

ECON. DEV.
Commissioner Cody Meadows

- **Commissioner Meadows** reported:
 - Business licenses are due by July 1, 2025 as they are every year. Will be sending violation letters out soon.
 - Cilantro's published they intend to open their restaurant soon.
 - Discussed the possibility of having business license applications approved by the Commission before the Clerk issues the licenses.

Finance & Administration

- **Mayor Jones** reported:
 - Spectrum TV prices will be going up per a letter City Hall received.
 - 1) Code Enforcement Invoice
 - The current Code Enforcement is due.
 - 2) KPPA Invoice
 - Explained what it was for.

Motion by Commissioner Meadows, 2nd by Commissioner Perry to pay KPPA invoice.

- 3) Rumpke Public Works Dept
 - **Commissioner Koger** stated that the cost for solid waste will need to be \$30.50 per home to break even on expenses. This will be in effect August 1, 2025. Joe will create ordinance.
 - **Commissioner Perry** stated that Rumpke will be paid with the parks account moving forward as it is under Public Works.

Vote
4 - 0
P

- 4) Asst. City Clerk Michelle asked about being able to pull funds from the Savings account as needed.

Motion by Commissioner Perry, 2nd by Commissioner Mayor Jones to move up to \$16,500 to pay PE invoice and other as needed.

Vote
4 – 0
P

- 5) PE Insurance Invoice Approval
- o **The Commission** agreed to proceed with paying the PE Insurance invoice.
- 6) Liability Waiver
- o **Attorney Hoffman** wrote up a liability waiver for anyone setting up at the Farmer's Market.

Motion by Commissioner Meadows, 2nd by Mayor Jones to accept using Attorney Hoffman's waiver for the Farmer's Market.

Vote
4 – 0
P

-7-

APPROVAL OF FINANCES

Approval of April & May 2025 Finances

- **The Commission** agreed to approve the finances until the next meeting.

-8-

UNFINISHED BUSINESS

First Reading of Ordinance Amending 24-25 Budget

- **Attorney Hoffman** read the first reading of the ordinance amending the 24-25 budget.

First Reading of Ordinance Establishing 25-26 Budget

- **Attorney Hoffman** read the first reading of the ordinance Establishing the 25-26 budget.

Executive Session

Go into Executive Session In pursuit of KRS 61.810.(1)(F) on discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee.

Vote
4 – 0
P

Motion by Mayor Jones, 2nd by Commissioner Perry to go into Executive Session.

Vote
4 – 0
P

Motion by Commissioner Perry, 2nd by Mayor Jones to come out of Executive Session.

Motion by Mayor Jones, 2nd by Commissioner Meadows to appoint Megan Brown as Commissioner.

Vote
3 – 1
P

Commissioner Perry voted no.

Motion by Mayor Jones, 2nd by Commissioner Meadows to appoint John Giles as Chief of Police.

Vote
4 – 0
P

Commissioner Megan Brown will be sworn in on June 26 at 6pm.

Police Chief John Giles will be sworn in July 1st at 6pm.

The Secondary ABC Administrator and BOA positions are open.

.Gov Emails for Ethics and ABC Administration

- **The Commission** discussed and agreed that we need to create .gov emails for Ethics and ABC Administration.

ABC Admin Pay

- Briefly discussed what and when to pay the ABC Admin.

Motion by Commissioner Perry, 2nd by Commissioner Koger to pay Primary ABC Admin Kevin Kidwell \$335 per month beginning July 1st.

Vote
3 – 1
P

Commissioner Meadows voted no.

4th of July Parade

- Discussion on time and direction of the parade.
- **Commissioner Perry** will try to get the parade start time changed to 6pm as well as change the direction to start at Commonwealth Dr. and ending at Edgewood.

Motion by Commissioner Perry, 2nd by Commissioner Koger to have Commissioner Perry call to ask if we can change the direction of the parade and change the start time to 6pm.

Vote
4 - 0
P

SC Youth Livestock Showcase

- Discussed if we wanted to donate as we have done in the past and how much.

Motion by Commissioner Perry, 2nd by Commissioner Koger to donate the same amount as we did last year after July 1st.

Vote
4 – 0
P

Commissioner Meadows recused himself from the vote.

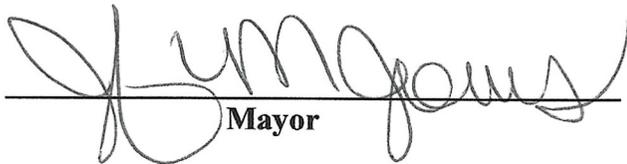
GUTS Vendor

- Discussed the contract for GUTS and all agreed to have Attorney Hoffman review it.

Motion by Commissioner Perry, 2nd by Commissioner Koger to approve using GUTS this year to print the property tax cards, dependent on Attorney Hoffman reviewing the contract.

FD Equipment	<ul style="list-style-type: none"> ➤ Commissioner Meadows stated that he would like to see a list of equipment reflecting what equipment was expired. Chief Hendricks is working on this. ➤ Discussed having a meeting with Chief Hendricks to talk about expired equipment and preventing liability. ➤ Chief Hendricks expressed his thoughts on this and that he truly does not want to see the department dissipate. ➤ Chief Hendricks reassured the Commission that they are not sending anyone out in expired gear. ➤ Chief Hendricks would also like to have a meeting where he can show the equipment and how it works. 	
<p style="text-align: center;">-9-</p> Announcements	<ul style="list-style-type: none"> ➤ We plan to do a Special Meeting for the Fire Department on July 11th at 6pm. ➤ Thursday June 26th at 6pm we will have a special meeting for the Second Reading of the budget ordinances. 	
<p style="text-align: center;">-10-</p> Meeting Adjourns at 7:55 p.m.	<p>Motion by <u>Commissioner Meadows, 2nd</u> by <u>Commissioner Perry</u> to adjourn.</p>	Vote 4 - 0 P

Meeting Minutes will be approved at the August 14, 2025 Meeting.



Mayor



Asst. City Clerk