

**SPECIAL MEETING MINUTES City of Stamping Ground**

**Date:** July 22, 2025      **Time:** 6:00 p.m.

**Place:** 3374 Main Street in City Hall

**Mayor:** Jennifer Jones  
**Police Commissioner:** Jennifer Jones  
**Economic Development Commissioner:** Cody Meadows  
**Public Works' / Parks Commissioner:** Ken Koger  
**Streets' Commissioner:** Megan Brown  
**Fire Commissioner and Pro Tem:** Dale Perry  
**Police Chief:** John Giles  
**Fire Chief:** Robert Hendricks ; **Asst. Fire Chief:** Andrew Tackett  
**Attorney:** Joe Hoffman  
**Financial Consultant:** Melissa Bayer  
**City Clerk:** Michelle Randolph  
**Minutes By:** Attorney Joe Hoffman

**Personnel Not Present:** Andrew Tackett, Melissa Bayer, Michelle Randolph

**Opening: - Call – to – Order 1- Pledge 2- Invocation 3- Roll Call 4- Approval of Minutes  
 5- Consent Calendar 6- Planning & Zoning 7- Department Reports 8- Finance & Administration  
 9- Unfinished Business 10- Announcements 11- Adjourn**

Agenda Item	<u>Discussion/Concerns (All Motions in <b>BOLD</b>)</u>	Action item Follow-up
<p align="center"><del>-4-</del> Approval of Minutes</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p align="center"><del>-5-</del> Consent Calendar</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p align="center"><del>-6-</del> Planning &amp; Zoning</p>	<ul style="list-style-type: none"> <li>• Holden Fleming, Director of the Georgetown-Scott County Zoning Office reviewed the options the City has to change zoning classifications of property in the City. He explained that if the City Commission wishes it can ask the Zoning Office staff to investigate and research the desirability of changing zoning classifications in the City and report to the City Commission. If the City Commission chooses it could then ask the Zoning Office to initiate appropriate zone change applications. Ultimately any zone change application would be reviewed and heard by the Zoning Commission, and after a recommendation by that body, decided on by the City Commission. No action was taken.</li> </ul>	

DEPARTMENT REPORTS

<p><b>POLICE DEPT.</b>  <b>Chief Don Whitlock and Commissioner Jennifer Jones</b></p>	<ul style="list-style-type: none"> <li>A report was made by Chief Giles.</li> </ul> <p><b>Motion was made by Mayor Jones to surplus the Durango and transfer it to the Scott County Fiscal Court for the use of the Scott County Detention Center. Second by Commissioner Perry and unanimously approved.</b></p>	<p>Vote  <b>5 - 0</b>  <b>P</b></p>
<p><b>FIRE DEPT.</b>  <b>Chief Robert Hendricks and Commissioner Dale Perry</b></p>	<ul style="list-style-type: none"> <li>A report was made by Chief Hendricks.</li> </ul>	
<p><b>PUBLIC WORKS'</b>  <b>Commissioner Ken Koger</b></p>	<ul style="list-style-type: none"> <li>Commissioner Koger had nothing to report.</li> </ul>	
<p><b>STREETS</b>  <b>Commissioner Megan Brown</b></p>	<ul style="list-style-type: none"> <li>Commissioner Brown reported that she is looking into getting new street signs for the City.</li> </ul>	
<p><b>ECON. DEV.</b>  <b>Commissioner Cody Meadows</b></p>	<ul style="list-style-type: none"> <li>Commissioner Meadows made a report.</li> </ul>	

FINANCE & ADMINISTRATION

	<p><b>A Motion was made by Commissioner Perry that the ABC account have its own checks for disbursement of funds. Second by Mayor Jones and unanimously approved.</b></p>	<p>Vote  <b>5 - 0</b>  <b>P</b></p>
	<p><b>A Motion was made by Commissioner Perry that the Owl camera the City intends to purchase use either Microsoft Team or YouTube as a platform. Second by Commissioner Meadows and unanimously approved.</b></p>	<p>Vote  <b>5 - 0</b>  <b>P</b></p>

UNFINISHED BUSINESS

<p><b>Miller's Produce</b></p>	<ul style="list-style-type: none"> <li>A representative of Millers Produce asked that Millers Produce be allowed to sell produce at Buffalo Square Park on Sundays.</li> </ul> <p><b>A Motion was made by Commissioner Meadows that Millers Produce be allowed to sell produce at Buffalo Square Park on Sundays on the condition that Millers Produce sign a Waiver prepared by the City Attorney similar to the Waiver used for the Farmers Market. Second by Mayor Jones and unanimously approved.</b></p>	<p>Vote  <b>5 - 0</b>  <b>P</b></p>
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<b>Second Reading of Solid Waste Removal Rates Ordinance</b>	<ul style="list-style-type: none"> <li>A second reading of An Ordinance Relating To Solid Waste Removal Rates was given by the City Attorney.</li> </ul>	Vote 5 – 0 P
	<b>Motion to approve by Mayor Jones, second by Commissioner Koger, and unanimously approved.</b>	
<b>Potential Attorneys Discussion</b>	<b>A Motion was made by Mayor Jones to approve and authorize her to sign the contract with Zachary Osborne as City Attorney. Second by Commissioner Koger. Motion passed 4-1 with Mayor Jones, Commissioner Brown, Commissioner Koger, and Commissioner Meadows voting in favor, and Commissioner Perry voting against.</b>	Vote 4 – 1 P
<b>Medical Director Agreement</b>	<b>A Motion was made by Mayor Jones to approve and authorize her to sign the Medical Director Agreement with Tara Ramsey, MD. Second by Commissioner Perry and unanimously approved.</b>	Vote 5 – 0 P
<b>Affiliation Agreement</b>	<b>A Motion was made by Commissioner Perry to approve and authorize Fire Chief Hendricks to sign the Affiliation Agreement with Georgetown-Scott County EMS. Second by Commissioner Koger and unanimously approved.</b>	Vote 5 – 0 P
		Vote 5 – 0 P
<b>-9- Announcements</b>	None	
<b>-10- Meeting Adjourns at 8:45 p.m.</b>	<b>A Motion to adjourn was made by Commissioner Meadows, seconded by Commissioner Perry, and unanimously approved.</b>	Vote 5 – 0 P

Meeting Minutes will be approved at the October 9, 2025 Meeting.

  
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 Mayor

  
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 Asst. City Clerk