

REGULAR MEETING MINUTES City of Stamping Ground

Date: September 11, 2025 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Jennifer Jones
Police Commissioner: Jennifer Jones
Economic Development Commissioner: Cody Meadows
Public Works' / Parks Commissioner: Ken Koger
Streets' Commissioner: Megan Brown
Fire Commissioner and Pro Tem: Dale Perry
Police Chief: John Giles
Fire Chief: Robert Hendricks ; **Asst. Fire Chief:** Andrew Tackett
Attorney: Joe Hoffman and Zach Osborne
Financial Consultant: Melissa Bayer
City Clerk: Michelle Randolph
Minutes By: Michelle Randolph

Personnel Not Present: Dale Perry, John Giles, Robert Hendricks

- Call to Order 1- Pledge 2- Invocation 3- Roll Call 4- Public Concerns 5- Approval of July 10, 2025 Minutes 6- Department Reports 7- New Business 8- Announcements 9- Adjourn

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
<p align="center">-4 - Public Concerns</p>	<ul style="list-style-type: none"> • A Deakon from Penn Memorial announces they are holding a revival on October 5th. He asked if they could use Buffalo Square for the revival. <ul style="list-style-type: none"> ○ There were no disagreements from the Commission, to allow Penn Memorial to use Buffalo Square for the event with no charge, provided they sign the liability waiver. • A citizen expressed concern about speeding down Main Street. <ul style="list-style-type: none"> ○ The Commission discussed potential solutions to address the issue. <p>Swearing in of BOA Member</p> <ul style="list-style-type: none"> • Attorney Hoffman swore in Ms. Marrow as the third BOA Member for a 3 year term. 	
<p align="center">-5-</p>	<p align="center">APPROVAL OF MINUTES</p>	
<p>Approval of July 10, 2025 Minutes</p>	<p>Motion by <u>Commissioner Meadows</u>, 2nd by <u>Mayor Jones</u> to approve July 10, 2025 minutes.</p>	<p align="center">Vote 4 – 0 P</p>

DEPARTMENT REPORTS

POLICE DEPT.
Chief John Giles and Commissioner Jennifer Jones

On **Chief Giles'** behalf, **Commissioner Koger** reported:

- That **Chief Giles** returned the radar as he has all the data he needed.
- He is looking into grants.
- He received the check from selling the Durango.
- He should be able to update the kitchen for about \$1,800.

Motion by Commissioner Meadows, 2nd by Commissioner Brown to allow Chief Giles to replace cabinets in the police department, provided it's under \$1,800.

Commissioner Koger abstained from the vote.

Vote
4 – 0
P

FIRE DEPT.
Chief Robert Hendricks and Commissioner Dale Perry

Asst. Chief Tackett reported:

- They are waiting for the insurance adjuster to call and schedule a time to evaluate the roof.
- Received the check from Thermal Grant. The grant reimbursed half the cost of the equipment.
- Getting quotes for turnout gear. Will present at the next meeting what they need to purchase.

PUBLIC WORKS'
Commissioner Ken Koger

Commissioner Koger reported:

- Bricks program has raised \$3,475 at this time.
- The goal is to get 500 bricks.
- The only way to pay for bricks is to mail or deliver check to City Hall.
- Found we cannot move the previous Christmas tree, or it will die.
- Spoke with People's Bank. There are absolutely no fees of any kind for all accounts. They have optimal rates on CDs. They offer insurance on funds up to \$250,000, then take on their own insurance policy without cost to us.
- Michelle will call about getting trash cans emptied at Buffalo Square.
- The **Commission** briefly discussed the possibility of creating a small Comity to oversee the Christmas Market.
 - Previously the City chose not to be involved, mostly due to liability reasons.
 - The **Commission** would love to be more involved in events and would like to look into ways to do so safely.

STREETS
Commissioner Megan Brown

Commissioner Brown reported:

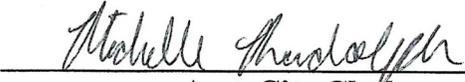
- The street sweepers cleaned up Main Street this morning.
- Street signs she ordered came in.
- Talked to **Chief Giles** about the possibility of switching the school flashing lights to solar panels. She stated she called to check the cost, and it would be about \$2,760 to start. Will dig for grants and other options.
- The Chili Cookoff is October 4th. There will be prizes at the event. There is no fee to participate or to enter the competition.
- Asked if we could look at updating the ordinance for parking tickets.
- The flags and flag poles came in but the poles don't fit in the holders. Looking for a cheaper solution to get brackets that poles will fit in.
- **Attorney Osborne** drafted an RFP for snow removal.
- Mr. Broyles is able to help with installing the street signs and banners and can have it set up for them to change out the banners for the holidays.

RFP Parking Lot Review	<ul style="list-style-type: none"> • Commissioner Meadows stated that he would like to receive at least three responses. • To inquire about the RFP for the parking lot email cityofstampingground@gmail.com • The timeframe to respond to the RFP is September 15th through the 30th. 	
Main Street on Halloween Discussion	<ul style="list-style-type: none"> • Commissioner Meadows said that he'd like to see Main Street be closed for two hours for Trick or Treat and would like to see if it is possible to do so. He expressed he felt it would make it safer. <ul style="list-style-type: none"> ○ There were no disagreements to submitting an Encroachment application to see if they would allow us to do so. 	
<p style="text-align: center;">-8-</p> Announcements	None	
<p style="text-align: center;">-9-</p> Meeting Adjourns at 8:15 p.m.	Motion by <u>Commissioner Koger, 2nd</u> by <u>Commissioner Meadows</u> to <u>adjourn.</u>	Vote 4 – 0 P

Meeting Minutes will be approved at the October 9, 2025 Meeting.



Mayor



Asst. City Clerk