

SPECIAL MEETING MINUTES City of Stamping Ground

Date: September 29, 2025 **Time:** 6:00 p.m.

Place: 3374 Main Street in City Hall

Mayor: Jennifer Jones
Police Commissioner: Jennifer Jones
Economic Development Commissioner: Cody Meadows
Public Works' / Parks Commissioner: Ken Koger
Streets' Commissioner: Megan Brown
Fire Commissioner and Pro Tem: Dale Perry
Police Chief: John Giles
Fire Chief: Robert Hendricks ; **Asst. Fire Chief:** Andrew Tackett
Attorney: Joe Hoffman and Zach Osborne
Financial Consultant: Melissa Bayer
City Clerk: Michelle Randolph
Minutes By: Michelle Randolph

Personnel Not Present: Ken Koger, Melissa Bayer

- 1- Call to Order 2- Pledge 3- Invocation 4- Roll Call 5- Approval of July 11, 2025 Minutes
 6- Department Reports 7- Unfinished Business 8- Adjourn**

Agenda Item	<u>Discussion/Concerns (All Motions in BOLD)</u>	Action item Follow-up
-5- APPROVAL OF MINUTES		
Approval of July 11, 2025 Minutes	Motion by Commissioner Perry, 2nd by Mayor Jones to approve the July 11, 2025 Minutes.	Vote 4 – 0 P
-6- DEPARTMENT REPORTS		
POLICE DEPT. Chief John Giles and Commissioner Jennifer Jones	Chief Giles reported: <ul style="list-style-type: none"> • He has received complaints about speeding. He has been issuing speeding tickets to try to help with the speeding issue. • Looking into emergency equipment camera to install in the Tahoe. He explained it comes with many benefits. It is a great tool for transparency, provides officer safety, has license plate reader system, a second camera, and has infrared. It is a 5 year contract for \$283.90 per month which will be about \$17,000 in total, also includes installation. Goes to the same system at the Sheriff's Office, that the body cams do. 	

<p>FIRE DEPT. Chief Robert Hendricks and Commissioner Dale Perry</p>	<p>Roof Estimates:</p> <ul style="list-style-type: none"> Ms. Randolph explained the quotes to repair the roof. The repair will be on the original claim. There is a separate claim to repair the gutters. The insurance deductible comes out of GF. <p>Motion by Commissioner Meadows, 2nd by Commissioner Perry, to approve Marshall's to repair the Fire Department's roof and gutters, and to pay the \$500 deductible for the gutter repairs.</p> <ul style="list-style-type: none"> Chief Hendricks reported: <ul style="list-style-type: none"> He wanted to acknowledge Jerimah Young, one of our firefighters. Assistant Chief Tackett explained that Mr. Young is also on a fire department in Louisville and on September 7th they were dispatched to a structure fire at a 2 story home. He and his crew went upstairs and found two victims and got them out with minimal injuries. Assistant Chief Tackett reiterated that the department is proud to say they have great volunteers such as Mr. Young on the department. Mr. Young stated that he was happy to be involved in our trainings here in Stamping Ground. Chief Hendricks informed Commission we are a recipient of the ASG grant. This will be a tremendous help to purchase equipment. Volunteer Firefighter, Greg Anderson has been a huge help applying for grants. Mr. Anderson explained part of the grant process. It is a very specific grant and lengthy application. Chief Hendricks provided list of equipment to the Commission. After this the Fire Department left the meeting to get back to training. 	<p>Vote 4 – 0 P</p>
<p>PUBLIC WORKS' Commissioner Ken Koger</p>	<p>Commissioner Meadows reported:</p> <ul style="list-style-type: none"> That the Fox Family donated a flag to be hung in the park to replace the stolen flag. Stated that the "City Hall Only" parking signs have been removed. 	
<p>STREETS Commissioner Megan Brown</p>	<p>Commissioner Brown reported:</p> <ul style="list-style-type: none"> She is still working to get Commonwealth Drive repaired. Had a banner to show everyone what the new ones will look like. 	
<p>ECON. DEV. Commissioner Cody Meadows</p>	<p>Commissioner Meadows reported:</p> <ul style="list-style-type: none"> That he spoke to Cilantro's restaurant and the owner of the old grocery store, they are both waiting on the electric inspection. He is still working on parking lot project. The RFPs need to be submitted by September 30th. 	

Finance & Administration

CD Maturing

- There was no disagreement to have a discussion at a later date to discuss the possibility of investing the money instead of putting it back into a CD at the next meeting. As well as discussing whether or not we want to switch banks.

-7-

UNFINISHED BUSINESS

Rezoning of 115 Mulberry Street

- **The Commission** had a discussion with three members from Planning and Zoning as to what the zoning changes will be to the property.
- Property would still need to go in front of the BOA before they can request a building permit.
- **Attorney Hoffman** read the first reading of the ordinance to change the zoning of the property.

Second Reading of Ordinance for SPV

- **Attorney Hoffman** read the second reading of the SPV ordinance.
- **Commissioner Meadows** asked the **Attorneys** to review our Gold Cart Permit. Stated that he felt it should align with the SPV ordinance.

Motion by Mayor Jones, 2nd by Commissioner Perry to accept the ordinance as read.

Vote
4 - 0
P

CivicPlus Municipal Websites

- **The Commission** will wait for **Commissioner Koger** to be present to discuss further.

Chilli Cookoff Event

- **Commissioner Brown** asked if we could waive business license fee for any vendors that might be at the event. She stated she is still trying to get a couple of vendors to set up at the event.

Motion by Commissioner Meadows, 2nd by Commissioner Perry to waive business licenses fees at the chili cookoff event.

Vote
4 - 0
P

Parking Lot RFP Update

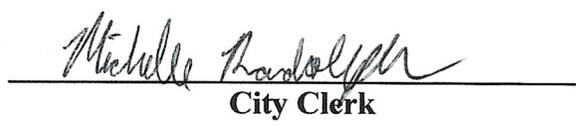
- **Commissioner Meadows** stated that there was a typo and the RFP for the parking lot is still open until the end of the month.
- **The Commission** had voted and approved to have Joel Day survey the property behind City Hall, but Joel Day is no longer available to do so. We need to find someone else to survey the property. It was suggested to call the person that used to work with Joel Day.

Cell Site Offer (Unison Infrastructure)	<ul style="list-style-type: none"> • There was no disagreement to table it until we find out more information. 	
Fire Marshall and Inspection MOU with County	<ul style="list-style-type: none"> • Mayor Jones stated that she spoke with Chief Hendricks and that he would like to be involved but agreed that we should let the county take over the inspections. She stated that she would like to proceed with having an agreement with the county provided the Commission agrees. • This is no cost to the city. 	
	Motion by Commissioner Meadows, and 2nd by Commissioner Perry to accept the Fire Marshall and Inspection MOU with the county.	Vote 4 - 0 P
-5- Meeting Adjourns at 7:40 p.m.	Motion by Commissioner Meadows, 2nd by Mayor Jones to adjourn.	Vote 4 - 0 P

Meeting Minutes will be approved at the October 9, 2025 Meeting.



 Mayor



 City Clerk