

REGULAR MEETING MINUTES City of Stamping Ground

Date: October 9, 2025

Place: Stamping Ground City Hall

Time: 6:00 p.m.

3374 Main Street, Stamping Ground, KY 40379

COMMISSION

Mayor: Jennifer Jones
Police Commissioner: Jennifer Jones
Economic Development Comm.: Cody Meadows
Public Works' / Parks Comm.: Ken Koger
Streets' Commissioner: Megan Brown
Fire Commissioner and Pro Tem: Dale Perry

PERSONNEL

Police Chief: John Giles
Fire Chief: Robert Hendricks
Asst. Fire Chief: Andrew Tackett
Attorney: Joe Hoffman (arrived at 6:35p)
and Zach Osborne
Financial Consultant: Melissa Bayer
City Clerk: Michelle Randolph

Personnel Not Present: Andrew Tackett, Melissa Bayer
Minutes By: Michelle Randolph

AGENDA

- 1- Call to Order -2- Pledge -3- Invocation -4- Roll Call -5- Public Concerns -6- Approval of July 11, August 14, and 26, September 11, and 29, 2025 Minutes -7- Department Reports -8- New Business
-9- Announcements -10- Adjourn

Discussion/Concerns (All Motions in BOLD)

- 1- Mayor Jennifer Jones called the meeting to order.
-2- All present recited the Pledge of Allegiance.
-3- An invocation was provided by Commissioner Perry
-4- Assistant City Clerk Michelle Randolph called the roll.
-5- Public Concerns

- A citizen from The Christian Church announced their Christmas Toy Give Away on December 6th, 2025 from 2pm – 4pm. Taking new or gently used toys. Any donations are greatly appreciated.
- Ashleigh Perry stated that Buffalo Dayz did very well and is excited to do it again next year.

KLC – Hannah

- Hannah from KLC wanted to introduce herself and to reach out to the Commission. October is city government month. She wanted to thank the Commission for all they do and let them know KLC is always there to help if needed.

-6- Approval of Minutes

Approval of July 11, 2025 Minutes

Motion by Commissioner Brown, 2nd by Commissioner Meadows to approve July 22, 2025 minutes provided the changes stated were corrected.

Vote 5 – 0 P

Approval of August 14, 2025 Minutes

Motion by Commissioner Brown 2nd by Commissioner Koger to approve August 14, 2025 minutes.

Vote 5 – 0 P

Approval of August 26, 2025 Minutes

Motion by Commissioner Meadows, 2nd by Commissioner Brown to approve August 26, 2025 minutes.

Vote 5 – 0 P

Approval of September 11, 2025 Minutes

Motion by Commissioner Meadows, 2nd by Commissioner Koger to approve September 11, 2025 minutes. * Commissioner Perry abstained himself from the vote.

Vote 4 – 0 P

Approval of September 29, 2025 Minutes

Motion by Commissioner Perry, 2nd by Commissioner Brown to approve September 29, 2025 minutes. * Commissioner Koger abstained himself from the vote.

Vote 4 – 0 P

-7- Department Reports

Police Department

Chief John Giles reported:

- Explained the new Exon Camera system that he is looking into getting for his cruiser.
 - It will run off the same system as the body cameras do.
 - The system has a lot of safety features for the officers. It is always recording video and has a wide range.
 - It will be able to scan license plates and many other features.
 - Stated he will ask if we can sign a contract for 3 years instead of a 5 year contract.
 - They will hold the price for 2 years if we decide to get a second one for a second police officer.
- He had 29 calls the month of September.
- He is still waiting for Homeland Security to send us the reimbursement check.

Fire Department

Firefighter filing in for Chief Hendricks, reported:

- He stated they went on 7 runs September
- In the first quarter they had 9 runs in the City and 13 runs county

Public Works

Commissioner Koger reported:

Update on Bricks

- 34 bricks have been ordered so far.
- He called to get the porta potties replaced and they can't do that at this time. He will keep working with them to resolve the issue.

Streets

Commissioner Brown reported:

- She spoke with Daren about painting the sidewalks and replacing the street signs and looking at what needs to be done to get these repairs going.
- Chief Giles stated that we need to work on ensuring the stop signs are where they are supposed to be.
- Commissioner Brown stated that the DJ she had at the Chili Cookoff had a \$300 fee.

Motion by Commissioner Meadows, 2nd by Mayor Jones to reimburse Commissioner Brown for paying half the DJ's fee (\$150) for the Chili Cookoff. Vote 5 – 0 P

Motion by Commissioner Meadows, 2nd by Commissioner Koger to reimburse Michael Braumn \$150 for DJ on Oct 4th Chili Cookoff. Commissioner Perry did not vote. Vote 4 – 0 P

Economic Development

Commissioner Meadows reported:

Business License

- Stated that Michelle Randolph was in the process of sending out business license reminder letters.
- Cilantro's is not open yet. They still have a few things to work on.
- Commissioner Meadows had asked Attorney Hoffman about what we can do when we find a business that is out of compliance with the Secretary of State. The Commission discussed how to check facts and come up with a plan for this issue in the future.
- Georgetown Magazine gets printed twice a year. The Commission discussed whether or not they wanted to participate. There were no objections to not participating this year.

Finance & Administration

Approval of September 2025 Finances

Motion by Commissioner Meadows, 2nd by Mayor Jones to approve September 2025 Finances. Vote 5 – 0 P

Close Oct 10th, Oct 13 close at 2 and PVA Meeting Oct 22 at 10am

Mayor Jones explained that:

- Michelle Randolph needed the day off on Oct 10 and 13.
- PVA is holding a meeting Oct 22 at 10am at new Sheriff's Office.
 - There were no disagreements from the Commission to close half the day on Oct 22 and Jennifer Jones or Dale Perry will attempt to be here to answer phones to keep City Hall open during this time.

WesBanco CD / Bank Change

Motion by Commissioner Koger, 2nd by Mayor Jones to change over all bank accounts from Community Trust Bank to People's Bank. Vote 5 – 0 P

- The Commission discussed other ways to invest the money in the CD at WesBanco.

Motion by Commissioner Meadows, 2nd by Mayor Jones to cash out the CD (Total of \$45,266.21) at WesBanco and temporarily put it in the Savings account at Community Trust Bank. Vote 5 – 0 P

Update on Printer, Stamp Machine and Credit Card Machine

- The Attorneys are still in the process of reviewing the contracts.

-8- New Business

KU Consolidation of Bills

- **Commissioner Meadows** discussed consolidating the bills if we can. Maybe we can cancel some of these, such as the storage building.
- **Commissioner Brown** agreed with **Commissioner Meadows** that if we have to keep paying for the school flashers we need to try to get solar panels on them.
- **The Commission** discussed with Hannah from KLC that they would like some assistance with pursuing grants.

Property Tax Due Date

- **Michelle Randolph** expressed there was an issue that delayed the property tax process and asked if it was possible to change the due date. Our ordinance states the due date of property taxes.

Second Reading of Ordinance Rezoning 115 Mulberry Street

- **Attorney Hoffman** read the second reading of ordinance rezoning 115 Mulberry Street.

Motion by Commissioner Meadows, 2nd by Commissioner Perry to adopt the rezoning of 115 Mulberry Street ordinance as read.

Vote 5 – 0 P

CivicPlus Municipal Websites

- During the Public Works department report **Commissioner Koger** discussed he is still looking at using CivicPlus and does like the program.
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Call Site Offer (Unison Infrastructure)

- **Commissioner Perry** spoke with the company about what we had to offer, and they were not interested.
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CPA RFP and Clerk RFP

- **M. Bayer Consulting** was the only CPA to apply for the position.
- **Commissioner Perry** stated that they are waiting on background checks for all 4 applicants.
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Parking Lot RFPs & Surveyor

- **Commissioner Meadows** spoke with Zach Heath, that is finishing Joel Day's work. He stated that he was more than happy to survey the lot.
- **Commissioner Meadows** stated that he would like to pay for Zach to survey the lot out of the Economic Development account.

Motion by Commissioner Perry 2nd by Mayor Jones to waive Zach Heath's business license fee.

Vote 5 – 0 P

Commissioner Meadows explained the quotes we received for the parking lot.

- The Commission discussed the prices and options.

Motion by Commissioner Koger, 2nd by Mayor Jones to accept Mullins Construction's part 3 of their quote to put in a concrete lot, contingent to Mullins Construction agreeing to our specifications.

Vote 5 – 0 P

Snow Removal RFP

- Commissioner Brown stated that there were two people that expressed interest. They both stated that they will turn in a contract before the next meeting.

Forensic Audit

- Hannah, with KLC, stated that she will find out more information on a 5 to 8 year forensic audit.

Halloween – Main Street

- The Commission discussed the pro's and con's to closing Main Street for two hours for Halloween.
- Mayor Jones suggested we press advertising the road closing and Halloween.

Motion by Mayor Jones, 2nd by Commissioner Koger to close Main Street from 6pm to 8pm for Trick or Treat on Halloween.

Vote 5 – 0 P

-9- Announcements

None

-10- Adjourn

Motion by Mayor Jones, 2nd by Commissioner Perry to adjourn.

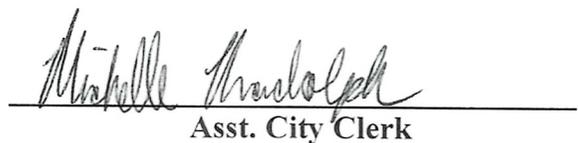
Vote 5 – 0 P

Meeting adjourned at 8:10pm

Meeting Minutes will be approved at the October 28, 2025 Meeting.



Mayor



Asst. City Clerk