

# REGULAR MEETING MINUTES City of Stamping Ground

Date: May 14, 2026

Place: Stamping Ground City Hall

Time: 6:00 p.m.

3374 Main Street

## COMMISSION

Mayor: Jennifer Jones

Police Commissioner: Jennifer Jones

Economic Development Comm.: Cody Meadows

Public Works' / Parks Comm.: Ken Koger

Streets' Commissioner: Megan Brown

Fire Commissioner and Pro Tem: Dale Perry

## PERSONNEL

Police Chief: John Giles

Fire Chief: Robert Hendricks

City Clerk: Peggy Angel

Commissioners Not Present: Cody Meadows, Dale Perry

Minutes By: Clerk, Peggy Angel

## Discussion/Concerns (All Motions in **BOLD**)

- 1- Mayor Jones called the meeting to order.
- 2- All present recited the Pledge of Allegiance.
- 3- An invocation was provided by Commissioner Koger
- 4- City Clerk Peggy Angel called the roll.
- 5- Public Concerns – Invited Guests
  - None
- 6- Approval of Minutes
  - Approval of April 28, 2026 Minutes – Tabled for next meeting May 26, 2026
- 7- Department Reports

### Police Department

Chief John Giles reported:

- 28 calls of service
- Flock work order has been issued to remove four cameras in the next two weeks. This will reduce our cost to approximately \$14,215.

### Fire Department

Chief Hendricks reported:

- 9 calls – 7 out of city and 2 in city
- Training classes are ongoing.
- Continue to move forward with obtaining Grant money for new Fire truck. However, there is a concern whether money will become available before new EPA Standards on Diesel vehicles goes into effect.

- Clerk has provided required document to Greg Anderson (Article of Corporation for City of Stamping Ground) to move grant forward as quickly as possible. Clerk reported that the FEMA check was deposited to the wrong bank (WesBanco) and Greg is correcting that error.
- **Chief Hendricks** provided the Personnel Manual, which was developed prior to this Commission. It was approved by the prior Commission, and this Commission did not approve. **Chief Hendricks** will forward the manual via email to the City Clerk, and it will be forwarded to all commissioners for review and discussion at next meeting, May 26, 2026.

### Attorney Briefing

Attorney Osborne reported:

#### **Penalty for Parking, Towing and Snow Emergency**

- He will inquire about the current costs in Georgetown and Midway and report at the May 26, 2026, meeting. Commission determined it would include either no overnight or limit to 24 hours - in parking lots and on streets. John is obtaining quotes for striping city lot. He will prepare a draft for review for the May 26, 2026, meeting
- **Attorney Osbone** has reached out to Planning and Zoning several times without success. He will continue to follow-up. Rough draft of proposed parking, mailboxes, etc. was given to **Mayor Jones** to take to Planning and Zoning on Friday to obtain a quality professional printout.
- **Attorney Osbone** will follow up with Joe upon his return regarding:
  - Record of Retention Policy
  - Grass Lot Property Line
  - Railroad St. Drains

### Public Works

Commissioner Koger reported:

- **Planning and Zoning Meeting**
  - A representative from Planning & Zoning was present.
  - School has been reserved for Community Meeting May 28, 2026, from 6:30 to 8:30.
  - Determined meeting with Planning and Zoning is needed to plan for the May 28<sup>th</sup> meeting. The meeting will be held on Friday May 15, 2026, at the P&Z office with **Mayor Jones, Commissioner Koger** and P&Z to determine how to notify community and cost. City Clerk will attend to document decisions.
- Bricks project – not enough brick sold to support plan for Buffalo Square, therefore, plan to place bricks around flagpole in Park to complete the project.

### Streets

Commissioner Brown reported:

- Commonwealth project completed and invoice received for payment. We must pay invoice and money will be reimbursed as soon as possible from funding. City Clerk reporting check is ready, just waiting for approval to pay.

**Motion by Commissioner Brown, 2<sup>nd</sup> by Mayor Jones to pay invoice as soon as possible. Vote 3-0 P**

- **Commissioner Brown** advised 3 additional street signs are needed, and plaques will be completed for flagpoles. **Commissioner Brown** will need additional 2 1/2" screws to finish the project. Each flag needs to be positioned the same on pole to standardize. Poles will be measured and City Clerk will follow-up with American Legion to see if there is a standard to be followed.

- **Chief Giles** has obtained a quote for striping the city parking lot for approximately \$700. **Commissioner Brown** recommended beautifying area with possibly bushes, lights, etc.

### Economic Development

**Commissioner Meadows** reported:

- **Commissioner Meadows** was absent.

### Finance & Administration

**Mayor Jones** and **City Clerk** reported:

#### **April finances**

- Tabled until the May 26, 2026 meeting.

#### **-8- Unfinished/Old Business**

##### **Building Repairs**

- **Commissioner Koger** reported the new awning has been ordered and should be installed in the next few weeks. This will eliminate the water problem at the back door affecting the basement on the outer wall. However, there is a water problem on the side wall which will require drain tile and work. Estimated cost is \$30,000. **Commissioner Koger** is getting quotes. We will need permission from neighbor to access this area.

##### **Budget Preparation**

- **City Clerk** advised all commissioners to come prepared on May 21, 2026, to present proposed FY 2026-2027 budget using their work sheet provided by CPA, **Melissa Bayer**. We will also be brainstorming ideas on how to improve the city. Each Commissioner will be given 5 minutes to present 3-5 ideas, the top 5 will be voted on and considered for implementation in new fiscal year 2026-2027. Any questions, please contact **City Clerk** or **CPA** prior to meeting.

##### **Parking Lot Lines**

- Addressed during **Street Department** presentation

##### **KU Repeater**

- Tabled until May 26, 2026 meeting as **Commission Perry** was not present

##### **Sidewalk Repair**

- **Commissioner Koger** reported **GMWSS** was to be repaired on May 11, 2026. However, was not completed and will follow-up.

##### **IT Support**

- **City Clerk** reported **Chip** has been a great help. He wiped the old computer for usage with **Owl** (it is fragile and must be handled with care), he set-up new **Epson** printer, and has briefly looked at **Website**. He recommended we look at having an **IT Support** system to handle daily needs.

**-9- New Business**

**AT&T Water Tower Lease**

- Letter received requesting termination of Lease. **Commissioner Koger** will review the original lease to determine if there is a buyout and the length of the lease.

**Review FD Personnel Polices** – addressed in Fire Department report

**Review Golf Cart Ordinance** – **Attorney Osborne** will follow-up with **Chief Giles** and **Commissioner Meadows**.

**-10- Announcements –**

None

**-10- Adjourn**

**Motion by Commissioner Koger, 2<sup>nd</sup> by Commissioner Mayor Jones to adjourn.**

**Vote 3-0 P**

Meeting adjourned at 7:20 pm

**Meeting Minutes will be approved at the May 26, 2026 Meeting.**

  
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Mayor

  
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City Clerk