

REGULAR MEETING MINUTES City of Stamping Ground

Date: May 26, 2026

Place: Stamping Ground City Hall

Time: 6:00 p.m.

3374 Main Street

COMMISSION

Mayor: Jennifer Jones

Police Commissioner: Jennifer Jones

Economic Development Comm.: Cody Meadows

Public Works' / Parks Comm.: Ken Koger

Streets' Commissioner: Megan Brown

Fire Commissioner and Pro Tem: Dale Perry

PERSONNEL

Police Chief: John Giles

Fire Chief: Robert Hendricks

Attorney: Zach Osborne

Asst. City Clerk: Michelle Randolph

Commissioners Not Present: Mayor Jones arrived at 6:11pm

Minutes By: Michelle Randolph

Discussion/Concerns (All Motions in **BOLD**)

- 1- Commissioner Perry called the meeting to order.
- 2- All present recited the Pledge of Allegiance.
- 3- An invocation was provided by Commissioner Perry
- 4- Assistant City Clerk Michelle Randolph called the roll.
- 5- Public Concerns – Invited Guests
 - None
- 6- Approval of Minutes
 - Approval of April 28, 2026 Minutes.

Motion by Commissioner Meadows, 2nd by Commissioner Koger to approve April 28, 2026 minutes.

Commissioner Brown abstained from the vote.

Vote 3 – 0 – 1 P

Mayor Jones was not present for this vote.

- Approval of May 14, 2026 Minutes.

Motion by Commissioner Koger 2nd by Mayor Jones to approve May 14, 2026 minutes with the discussed changes.

Commissioner Meadows and Commissioner Perry abstained from the vote.

Vote 3 – 0 – 2 P

This motion was tabled until Mayor Jones arrived at 6:11p.

- Approval of May 21, 2026 Minutes.

Motion by Commissioner Meadows, 2nd by Commissioner Brown to approve May 21, 2026 minutes.

Vote 4 – 0 P

Mayor Jones was not present for this vote.

-7- Department Reports

Police Department

Chief John Giles reported:

- He provided the Commission with a letter that he and **Attorney Osborne** drafted in reply to a Police Officer applicant. He is not moving forward with hiring the applicant.
- **Attorney Osborne** has reviewed the draft copy of the new Police Department Policy. The Commission needs to review.
- **Attorney Osborne** had asked **Chief Giles** if the Golf Cart Ordinance needed to be revised; it does not at this time.

Fire Department

Chief Hendricks reported:

- Complete 17 runs total. 4 training classes with a total of 96 hours accumulated.
- Currently have 3 in EMT class.
- Grant received to pay for air packs and turn out gear. Michelle Randolph will go ahead to pay for air packs as the turnout gear has been paid for.
- Extended a thank you to Lowe's for donating some of the items to remodel the Fire Department kitchen.

Attorney Briefing

Attorney Osborne reported:

Penalty for Parking, Towing and Snow Emergency

- **Commissioner Meadows** and **Attorney Osborne** need to set up a meeting with P & Z and possibly one other Commissioner.

Record Retention Policy

- He will speak with **Attorney Hoffman** on the issue.

Grass Lot Property Line

- He will speak with **Attorney Hoffman** on the issue.
- Need discuss moving forward with graveling the grass lot.

Railroad St. Drains

- He will speak with **Attorney Hoffman** on the issue.
- Discussed the possibility of using the Fire Department's jaws of life to repair drain.
- **Commissioner Perry** stated that we need to investigate the condition of drains around town to ensure that they are all in good working order.

Public Works

Commissioner Koger reported:

- The awning at the back of City Hall will be installed in approximately 3 weeks.
- **Commissioner Koger** unclogged the AC in City Hall as it was leaking. Needs to be serviced.

Streets

Commissioner Brown reported:

- Signs for in front of school have been ordered.
- Jailer Broyles and the crew did an excellent job installing the flagpole holders in the rain.
- The "Private Property / Public Parking" sign for the grass parking lot has been delivered and needs to be installed. Before it is installed, the attorneys will investigate the property lines.
- **Commissioner Meadows** explained that, while beautifying the parking lot, he found there was no nearby electrical outlet for the lights. As a result, he bought solar lights, which cost \$250 more than originally approved. Originally approved \$1,000 in total to beautify the parking lot.
- **Commissioner Meadows** expressed great thanks to Home Depot for donating over \$700 and Wal-Mart for donating over \$75 in dirt and mulch.

Motion by Commissioner Brown, 2nd by Mayor Jones to approve an additional \$250, totaling \$1,250 for parking lot beautification instead of \$1,000.

Vote 5 – 0 P

Economic Development

Commissioner Meadows reported:

- Stated that he spoke with **Attorney Hoffman** and ABC Admin Kevin Kidwell about the Grocery store wanting to sell alcohol by the glass. **Attorney Osborne** will speak with ABC Admin Kevin Kidwell about the issue.
- Business licenses reminder letters are to be sent out as soon as possible.

Finance & Administration

Mayor Jones and City Clerk reported:

- The Clerks have almost complete the set up for the Square card reader.

April 2026 Finances

- Table until the \$6,000 to Hamilton-Hinkle are coded to reflect this was paid from Municipal Road Aid.

Clerk Training KMCA

- Michelle Randolph explained the need for the Clerks to go to KMCA training.
- Discussed the options to have both complete their KMCA training.
- **Commissioner Brown** stated that it needs to be included in the FY 26-27 budget.

Motion by Commissioner Meadows, 2nd by Mayor Jones to approve both City Clerks to attend the KMCA classes and pay their mileage.

Vote 5 – 0 P

-8- Unfinished/Old Business

Building Repairs

- Received an estimate on fixing building. He previously provided the Commission with a copy.
- This will be included on the FY 26-27 budget.

Parking Lot Lines

- Painting the lines in the parking lot has been scheduled. Delayed due to weather.

Overnight Parking

- **Commissioner Meadows** proposed prohibiting parking from 11:00 p.m. to 6:00 a.m., unless authorized by the City, to support and enforce no overnight parking.
- No one objected to prohibiting parking in both parking lots from 11:00 p.m. to 6:00 a.m.
- Discussed what the penalties should be.
- The **Commission** discussed using other cities' ordinances as models.
- **Chief Hendricks** asked that the revised ordinance also prohibit parking in front of the fire bay or the vehicle will be towed.

Motion by Commissioner Meadows 2nd by Commissioner Koger to have Attorney Osborne draft an ordinance prohibiting parking on city property from 11:00 p.m. to 5:00 a.m., except in the two parking spaces at the spring, unless otherwise approved by the Commission. It will also prohibit parking in front of the Fire Department and authorize towing.

Vote 5 – 0 P

KU Repeater

- **Commissioner Perry** stated that All Points Broadband is running on the electric to the repeater.
- Tabled until end of meeting to go into Executive session.

Sidewalk Repair

- **Commissioner Koger** stated that GMWSS was supposed to have the sidewalk on the corner of Main St and Woodlake repaired last Monday but did not due to the weather. They will be hiring a different company to get it repaired promptly.
- **Commissioner Meadows** raised concerns about the area near his home where a tree was removed, causing the sidewalk to buckle and leaving a large hump. The Commission agreed the area should be evaluated.

-9- New Business

AT&T Water Tower Lease

- The agreement has four or five amendments. They are within their rights to terminate the agreement but must pay for the next six months' lease.
- The City may be able to collaborate with a company to market the tower spaces. Three spaces are still available. The City can lease the tower for 25 more years.

Review of FD Personnel Policies

- The **Commission** stressed the need to update the policies as previously discussed.
- **Commissioner Perry** stated that one of the sections in the Fire Department Personnel Policies should apply to all city employees.
- **Chief Hendricks** stated that the new rates would increase annual costs by about \$2,400 based on the number of runs per year.
- They want to revise all personnel policies together, with separate sections for the Fire and Police Departments.

- **Commissioner Perry, Chief Hendricks and Attorney Osborne** will set up a meeting to review and edit the Fire Department's policy needs.
- The issue will be revisited at the next meeting.

Review Golf Cart Ordinance

- Discussed earlier in meeting that no changes are needed.

Police Hiring Procedures

- **Attorney Osborne** reviewed the policies and said they appear acceptable.
- This could be included with the full personnel policy manual for the Clerks, Fire Department, and Police Department.
- Discussed the possibility of having KLC review the final manual to ensure compliance with state law.

-10- Announcements

- **Commissioner Meadows** inquired about making a motion to provide the Fire Department with funds to repair the old fire truck in the old jail, as he would love to see it used in the parade.
- **Commissioner Perry** proposed providing funds from General Fund for the old fire truck as it is a big part of our history.

Go into Executive Session in pursuit to KRS 61.810 (1)(c)(f) on discussions of proposed or pending litigation against or on behalf of the public agency; and discussions or hearings which might lead to the appointment, discipline, or dismissal of an individual employee, member.

Motion by Commissioner Meadows, 2nd by Commissioner Perry to go into Executive Session.

Vote 5 – 0 P

Motion by Commissioner Koger, 2nd by Commissioner Perry to come out of Executive Session.

No action was taken after the Executive Session.

Vote 5 – 0 P

-10- Adjourn

Motion by Commissioner Koger, 2nd by Mayor Jones to adjourn.

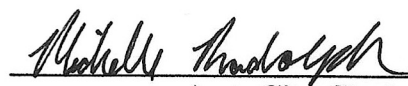
Vote 5 – 0 P

Meeting adjourned at 8:18 pm

Meeting Minutes will be approved at the June 11, 2026 Meeting.



Mayor



Asst. City Clerk